2019 CLAS Summer Field Research Grant: Guidelines

Eligibility and Requirements

ELIGIBILITY
- Registered UC Berkeley graduate students in master’s programs or the early stages of doctoral-level studies, including those pursuing professional degrees.
- CLAS Summer Field Research Grants are for predissertation field research; they cannot be used for advanced dissertation research.
- Non-U.S. citizens ARE eligible.
- Applicants from Latin America who are interested in conducting research in their home countries must have no previous field research experience in that country.
- Must intend to register for the Fall 2019 semester.
- Must be proficient in the language of the country where research will be conducted.
- Priority will be given to candidates who have not received CLAS Summer Field Research funding in the past; however, candidates who have received funding are welcome to apply, as long as they meet other eligibility guidelines.

TRAVEL
- Summer Field Research Grants fund travel to Latin America, defined as the Spanish- and Portuguese-speaking countries of the region. Funds will primarily cover airfare, but could be utilized to cover other travel and research-related expenses.
- Time spent abroad may range from a minimum of two weeks to a maximum of four months.
- Travel must be completed by August 31, 2019.

RESEARCH
Summer Field Research Grants are intended to provide graduate students with early experience conducting hands-on field research in Latin America and the opportunity to develop independent research projects.
- Grant can be used:
  o to become familiar with relevant information sources;
  o to conduct pilot studies and preliminary investigations;
  o to develop contacts with scholars and institutions in your field; and
  o to acquire a comprehensive knowledge of language and culture.

**Please note: language study alone is not sufficient to receive a grant.**
- UC Berkeley policy mandates that research involving human subjects be approved or exempted by the Committee for Protection of Human Subjects (CPHS) before the research is begun. Applications for Committee review must be submitted approximately one month before the next scheduled CPHS meeting. For more information, see the CPHS website at cphs.berkeley.edu.

MEETINGS
- A required orientation meeting will be held after grants are awarded.

***DEADLINE: All application materials are due by 11:59pm, Sunday, March 3, 2019***
Questions should be directed to Julia Byrd, julia.byrd@berkeley.edu
Grant Application Process

APPLICATION INSTRUCTIONS

• Complete the application form: https://goo.gl/forms/Obe2oztFiEgVbpZp2
• Upload a proposal narrative to the application.
• Upload an academic transcript (unofficial transcript is acceptable) to the application.
• Ensure that one faculty member has submitted a recommendation for you using the following link: https://goo.gl/forms/oZEJ17A2DB6MDhFk2
• Submit all application materials by 11:59pm, Sunday, March 3, 2019

AWARDING OF GRANTS

• Applications will be ranked based on the applicant’s academic record, language ability, and the merit and eligibility of the proposed project.
• CLAS awards grants based on the rankings.
• Applicants will be notified of the selection committee’s decision by April 1.
• Amount of each grant will depend on applicant’s travel destination and number of applicants eligible for this grant cycle.

Reporting Requirements

Final report materials are due upon your return. The first three items are due on August 20, 2019. Please submit them electronically to Julia Byrd at julia.byrd@berkeley.edu.

1. Abstract
   • Complete the Abstract Form and write a paragraph-long abstract.

2. Summary Report
   • Submit a two- to three-page report in the form of a journalistic article describing your project.
   • All reports will be considered for inclusion in The Berkeley Review of Latin American Studies.

3. Photographs
   • Submit at least two original, high-resolution photographs (minimum 1200x800 pixels)
   • Photos should be journalistic in nature and illustrate the subject matter of your report.
   • Photos should be submitted as jpeg, gif, or png. Images submitted as pdf or doc will not be accepted.
   • Submission of photographs indicates that CLAS has permission to use images in CLAS communications and outreach, including the CLAS website, social media, and publications. If published, the photo source will be included with the photo.

4. Presentation (Fall 2019, date TBD)
   • Grant recipients are required to give an oral presentation about their research to other grantees and members of the CLAS community.
   • The presentation consists of a 15-minute summary of the project. Slides, PowerPoint presentations, videos and/or other media are encouraged.

Optional: Summer Research Blog

• We highly encourage you to submit a blog entry about your research.
• Blog posts should be 250 to 600 words in length and accompanied by photographs of yourself and your research topic. Please send blog entries to Emily Thompson at ethompson@berkeley.edu

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